**Primary secondment to Cambridge Maths Hub**

**The purpose of this role is to support the work of the Maths Hub primary team.**

Person specification: The table below shows the essential and desirable criteria for the role.

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| **Essential** | **Desirable** |
| At least 5 years teaching maths in a state primary school | Leadership role within school |
| A reflective practitioner, committed to lifelong learning | Understanding of what constitutes effective teaching and learning in mathematics and the ability and confidence to communicate this |
| Ability to work as part of a team and able to contribute to the thinking and practice of the team. | Experience of leading professional development in maths |
| Understanding of and an enthusiasm for teaching for mastery | Passion for teaching for mastery |
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| Successful experience of working effectively with professionals across a group of schools | Understanding of the Maths Hubs Programme and its ways of working |
| Excellent communication and interpersonal skills | A Maths Hub Work Group Lead |
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| Able to travel around the region (Cambs, West Suffolk and King’s Lynn and West Norfolk) | Ability to be flexible in terms of timing (can occasionally participate in MH activity on days other than Hub days) |

**Primary secondment job description**

The purpose of this role is to support the leadership of the Maths Hub in promoting and delivering the teaching for mastery programme in primary schools.

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| **Leadership and management team** |
| Supporting the teaching for mastery lead in effectively delivering the programme. |
| Regularly updating the teaching for mastery lead on work progress |
| Attending L&M meetings as directed. |

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| **Local leaders of mathematics education** |
| Supporting LLMEs in their work including planning and evaluation |
| Promoting opportunities for LLME development |
| Identifying potential LLME and ensuring investment of time and resources |
| Contributing to LLME events |

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| **Planning, monitoring and evaluation** |
| Leading on monitoring within their area and reporting on hub progress |
| Evaluating work and sharing impact |

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| **Communication, engagement, and recruitment.** |
| Acting as public face of the Maths Hub |
| Supporting recruitment of schools to target numbers |
| Ensuring a consistent message with regards to teaching for mastery |
| Working with the teaching for mastery lead in recruitment activity |
| Speaking at engagement events |
| Leading Work Groups |